ID#

PRELIMINARY EXAMINATION SCHEDULING FORM

Candidate: Program Name: Candidate’s physical location for this exam:

This form must be returned to the Graduate School at least **10** working days prior to the examination date. Before scheduling, candidate must : 1). be enrolled for 2 credits of research the semester the examination is to be taken; and 2). have an approved Proogram of Study on file

at the Graduate School. ***No Preliminary Exams may betaken in Final Exam Week during the academic year.***

If this is a **second examination**, the examination date must: 1). be at least three months after the failed preliminary examination; and 2). This prelim exam scheduling form must be completed and submitted a minimum of **15** working days prior to the examination date.

The candidate’s doctoral committee requests the preliminary examination be scheduled. The undersigned approve the date, time, and place for the examination.

# Doctoral Committee: Signatures

 Chair

Major: Minor:

# This exam will be held via: Single Campus AMS \*Other Technology

**Please provide a name, location and email address for the committee member NOT attending from a WSU location but using technology to participate. Other arrangements (i.e., committee substitution) require approval in advance by the Graduate School** (Attach an additional sheet if necessary).

The major and/or minor examination shall consist of: (check one or both)

Written Examination (Major)

(Time) (Date) (Place)

 Written Examination (Minor)

(Time) (Date) (Place)

 Oral Examination

(Time) (Date) (Place)

(Signature, Chair, Major Department)

(Signature, Chair, Minor Department) If written examination only, is given; discussion and ballot meeting will be held at:

Office Use Only

(Time) (Date) (Place)

Transcript Grades Coursework Enrolled Committee

9/2013